

FY 2022-23

House Ways and Means Subcommittee Budget Hearing



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Tab 1



Key Officials

Emily Farr, Agency Director

Kristina Baker, Deputy Director, SC OSHA
Holly Beeson, Counsel to Office of Communications and Governmental Affairs
Kathryn Britt, Director, Human Resources
Nathan Ellis, Assistant State Fire Marshal, State Fire
Matt Faile, Chief Information Officer
Dean Grigg, Deputy Director, Division of Professional and Occupational Licensing
Pat Hanks, Chief Disciplinary Counsel
Patrick Jarvis, Director, Finance and Procurement
Jonathan Jones, State Fire Marshal, State Fire
Melina Mann, General Counsel
Katie Phillips, Director of Governmental Affairs



Tab 2



Agency Overview

- LLR's mission is to promote the health, safety and economic wellbeing of the public through regulation, licensing, enforcement, training and education.
- Major Program Areas:
 - Division of Professional and Occupational Licensing
 - 42 licensing boards
 - State Fire
 - Office of State Fire Marshal; SC Fire Academy; Emergency Response Task Force
 - Labor programs
 - Division of Occupational Health and Safety Administration
 - Immigration Compliance
 - Wages and Child Labor Enforcement
 - Office of Elevators and Amusement Ride Safety
- The Agency is self-sustaining, with 96.19% of the funding derived from Other Funds, and only 3.4% of the funding derived from General Funds.



Tab 3



Organizational Chart





LABOR LICENSING REGULATION SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

Division	# of FTE
Administration	82
State Fire	79
Labor	88
Professional and Occupational Licensing	192
Total	441

FTE Breakdown (as of December 2021)

	Filled	Vacant	Subtotal
State	28.7	4.1	32.8
Other	340.1	29.5	369.6
Federal	33.2	5.4	38.6
Total	402	39	441



Tab 4



Accountability and Performance FY20-21

I. Promoting a positive business climate, efficient use of public resources

- A total of 28 boards and 77,515 licensees now use CE Broker, a centralized tracking system of continuing education requirements for license renewals.
- Customer service surveys yielded an overall customer satisfaction score of 4.7 out of 5 in FY2020-21.
- Agency added a live-stream feature to its YouTube account so that board meetings may be viewed remotely in real time.
- Number of boards in deficit for more than last two consecutive years was reduced by 44% from 9 to 5.

II. Championing workplace safety and health

- Reduction in South Carolina's on-the-job injury/illness rate for private industries from 2.4 to 2.1 for calendar year 2020, consistently below the U.S. rate.
- 10% decrease in the number of employee fatalities in the workplace in the state.
- SC OSHA entered into several partnerships with general contractors on significant construction projects and regularly visited the sites to help identify and correct potential hazards.
- SC OSHA utilized 22 digital billboards in 12 different counties to display safety and health messages such as heat stress reminders, in addition to COVID-19 protection measures.

III. Serving as statewide leader in minimizing fire loss and death, providing fire and emergency services training and responding to state emergencies and disaster-related events

- Increased the number of fire departments participating in Fire Safe SC, the State's flagship Community Risk Reduction program, from 52 to 80 local fire departments.
- Secured SC Fire Academy's IFSAC (International Fire Service Accreditation Congress) reaccreditation, which is a national accreditation system for fire service certification programs as outlined in the National Fire Protection Association (NFPA) fire service professional qualifications.
- SC Fire Academy exceeded its target of 28,000 students enrolled by over 5,000, for a total of 33,108 students enrolled/registered in courses.
- Coordinated requests for assistance from local fire departments for 13 events through SC Firefighter mobilization.

IV. Maximizing organizational excellence and effectiveness

• Agency expanded its internal training development program, increasing classes offered by 30.6% with attendance by Agency employees increased by 51.6%. Average monthly FTE positions filled rate was 90% – filling vacant positions to achieve a fully-staffed workforce continues to be a top priority.



Tab 5



Financial Update – Budget Vs. Actual and Cash Carry Forward

State Funded Program	High Level Commitment Item	Budget	Actual Expense
ADMINISTRATION	CLASSIFIED POS	4,816,224.81	4,816,224.81
	DIRECTOR	143,559.84	143,559.84
	OTHER OPERATING	1,050,611.00	834,586.50
	OTH PERS SVC	54,561.28	54,561.28
	Sum:	6,064,956.93	5,848,932.43
OFF ST FIRE MARSHAL	ALLOC CNTIES-RES	5,183,903.56	5,183,047.95
	CLASSIFIED POS	1,879,277.50	1,879,277.50
	OTHER OPERATING	1,891,551.71	989,878.61
	OTH PERS SVC	91,563.18	91,563.18
	Sum:	9,046,295.95	8,143,767.24
ELEVATOR & AMUSE RIDE	CLASSIFIED POS	580,967.42	580,967.42
	OTHER OPERATING	168,000.00	125,657.34
	Sum:	748,967.42	706,624.76
PROF. & OCC LIC	CLASSIFIED POS	8,025,153.33	8,025,153.33
	OTHER OPERATING	4,450,385.48	4,033,713.97
	OTH PERS SVC	189,057.71	188,642.71
	UNCLASS POSITION	105,888.96	105,888.96
	Sum:	12,770,485.48	12,353,398.97
RESEARCH & EDUCATION	MISC OPS	200,000.00	
	OTHER OPERATING		182,000.00
	Sum:	200,000.00	182,000.00
LABOR SERVICES	OTHER OPERATING	-	
	Sum:	-	

Budget Vs. Actual: FY20-21 (as of June 30, 2021)



LABOR LICENSING REGULATION SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

State Funded Program	High Level Commitment Item	Budget	Actual Expense
BUILDING CODES	CLASSIFIED POS	199,209.49	199,209.49
	OTHER OPERATING	288,000.00	204,288.72
	OTH PERS SVC	45,240.60	45,240.60
	Sum:	532,450.09	448,738.81
FIRE ACADEMY	CLASSIFIED POS	1,820,580.52	1,820,580.52
	OTHER OPERATING	6,291,686.54	3,362,615.99
	OTH PERS SVC	1,293,535.82	1,291,548.56
	Sum:	9,405,802.88	6,474,745.07
OSHA VOLUNTARY PROG	CLASSIFIED POS	472,153.96	462,515.77
	OTHER OPERATING	416,832.60	337,023.63
	OTH PERS SVC	29,000.00	29,000.00
	Sum:	917,986.56	828,539.40
OCC SAFETY & HEALTH	CLASSIFIED POS	2,426,010.59	2,270,069.25
	OTHER OPERATING	1,052,842.73	803,705.52
	OTH PERS SVC	132,755.32	132,742.10
	Sum:	3,611,608.64	3,206,516.87
STATE EMPLOYER CONTR	EMPLOYER CONTRI	9,127,538.86	9,074,662.95
	Sum:	9,127,538.86	9,074,662.95
URBAN SEARCH & RESCUE	MISC OPS	1,914.09	
	OTHER OPERATING		1,914.09
	Sum:	1,914.09	1,914.09
	Sum:	52,428,006.90	47,269,840.59



State Funded Program	High Level Commitment Item	Budget	Actual Expense
ADMINISTRATION	CLASSIFIED POS	5,322,225.37	2,688,992.08
	DIRECTOR	143,560.00	77,761.58
	OTHER OPERATING	1,024,214.63	576,232.42
	OTH PERS SVC	129,451.00	74,916.48
	Sum:	6,619,451.00	3,417,902.56
OFF ST FIRE MARSHAL	ALLOC CNTIES-RES	30,555.40	30,555.40
	CLASSIFIED POS	2,187,805.32	1,067,816.31
	OTHER OPERATING	5,503,111.28	641,883.92
	OTH PERS SVC	305,622.00	72,064.13
	Sum:	8,027,094.00	1,812,319.76
ELEVATOR & AMUSE RIDE	CLASSIFIED POS	728,800.00	322,527.79
	OTHER OPERATING	224,978.00	68,668.25
	Sum:	953,778.00	391,196.04
PROF. & OCC LIC	CLASSIFIED POS	8,301,627.54	4,166,501.14
	OTHER OPERATING	5,556,595.24	2,391,021.26
	OTH PERS SVC	241,300.00	194,423.97
	UNCLASS POSITION	108,536.23	61,550.60
	Sum:	14,208,059.01	6,813,496.97
RESEARCH & EDUCATION	MISC OPS	200,000.00	
	OTHER OPERATING		15,000.00
	Sum:	200,000.00	15,000.00
LABOR SERVICES	OTHER OPERATING	85,000.00	
	Sum:	85,000.00	
BUILDING CODES	CLASSIFIED POS	410,498.00	110,091.32
	OTHER OPERATING	343,869.00	109,997.51
	OTH PERS SVC	52,002.00	5,454.47
	Sum:	806,369.00	225,543.30

Budget Vs. Actual: FY21-22 (as of January 6, 2022)



State Funded Program	High Level Commitment Item	Budget	Actual Expense
FIRE ACADEMY	CLASSIFIED POS	2,210,663.00	1,087,191.01
	OTHER OPERATING	4,453,978.00	1,518,323.77
	OTH PERS SVC	1,783,100.00	705,117.47
	Sum:	8,447,741.00	3,310,632.25
CANCER INSURANCE	MISC OPS	3,500,000.00	
	OTHER OPERATING		3,298,925.00
	Sum:	3,500,000.00	3,298,925.00
OSHA VOLUNTARY PROG	CLASSIFIED POS	639,679.96	285,575.68
	OTHER OPERATING	581,997.86	198,477.31
	OTH PERS SVC	23,317.53	24,608.89
	Sum:	1,244,995.35	508,661.88
OCC SAFETY & HEALTH	CLASSIFIED POS	1,676,370.54	1,310,425.93
	EMPLOYER CONTRI	17,045.80	
	OTHER OPERATING	1,439,703.15	849,300.49
	OTH PERS SVC	126,030.79	119,843.20
	Sum:	3,259,150.28	2,279,569.62
STATE EMPLOYER CONTR	EMPLOYER CONTRI	9,858,440.32	5,080,549.61
	Sum:	9,858,440.32	5,080,549.61
URBAN SEARCH & RESCUE	MISC OPS	860,523.87	
	OTHER OPERATING		33,534.00
	Sum:	860,523.87	33,534.00
ST INVESTIGATN REIMB	GEN FUND TRN		200,760.00
	MISC OPS	200,760.00	
	Sum:	200,760.00	200,760.00
R36 TRN TWR EVAL #12 (CPIP)	LND & BLDG	700,432.75	
	Sum:	700,432.75	
R36 HVAC REPL PROJ (CPIP)	LND & BLDG	75,197.56	
	Sum:	75,197.56	
R36 RENOV BATHRM FAC (CPIP)	LND & BLDG	2,325.00	
	Sum:	2,325.00	
R36 ASPHLT RESURFACE (CPIP)	LND & BLDG	285,400.00	8,900.00
	Sum:	285,400.00	8,900.00
	Sum:	59,334,717.14	27,396,990.99



Cash Carry Forward: FY20-21 (as of June 30, 2021)

FY Fund High Level	Fund Key	FY Fund Mid-Level	Ending Balance
10000000 GENERAL FUND	10010000	1001 GENERAL FUND	(0.00)
20000000 GEN FUND REVENUE	28230000	2823 INDIRECT COST REC	(0.00)
	28370000	2837 GENERAL REVENUE	(0.00)
30000000 EARMARKED FUNDS	30037000	3003 DUAL EMPLOYMENT	(0.00)
	30240000	3024 HR-PR DEFAULT	(0.00)
	30267000	3026 PR LIABILITIES - SAP	(0.00)
	30350000	3035 OPERATING REVENUE	16,554,696.26
	30350999	3035 OPERATING REVENUE	(0.00)
	30980000	3098 DONATIONS	631.92
	31350000	3135 POLA REVENUE	35,458,249.00
	31500000	3150 CVO SPECIAL REVENUE	(0.00)
	31730000	3173 EDUC & RESEARCH FD	845,927.21
	32827000	3282 REAL ESTATE APP REG	141,927.08
	34E40000	34E4 INCREASED ENFORCE	(0.00)
	35210000	3521 GRANTS-NONFEDERAL	55,000.00
	36340000	3634 CAP RES FD OPER	(0.00)
	37300000	3730 VAC TIME SHAR REC	253,980.00
	39078000	3907 CAP PROJ-OTHER FD	775,630.31
40000000 RESTRICTED FUNDS	45920000	4592 AUCTIONEER RECOVERY	135,357.11
50000000 FEDERAL FUNDS	50550000	5055 FEDERAL	(477,899.19)
	50930000	5093 HOMELAND SECURITY	(0.01)
	51080000	5108 CONSULT PRIV SEC	(80,458.14)
	51090000	5109 OSHA-FEDERAL	(170,475.44)
	51100000	5110 BLS STATISTICS	(7,600.67)
	51C10000	51C1 CARES ACT - CRF	(0.00)
	55110001	5511 ADJUT GEN PUB ASSST	(0.00)
	55110006	5511 ADJUT GEN PUB ASSST	(139,970.60)
	57S78011	57S7 ARRA-CAP PROJ-FED FD	(0.00)
		Sum:	53,344,994.84



Tab 6

			FY 22-23 P		et Request Summ	ary						
				Agency Na	ame							
		BUDGET REQUE	515			FUNDING		1		F	rEs 🛛	
Priority	Request Type (recurring, non-recurring, capital)	Request Title	Brief Description	General - Recurring	General - Nonrecurring	Other	Federal	Total	State	Other	Federal	Total
1	Recurring	and Employer Contributions -	This request is for the additional authorization needed as a result of the 2.5% General Increase for FY21-22 and for the employer contribution rate increases for SCRS/PORS and health insurance			752,000.00		752,000.00				0.00
2	Recurring	- II. F.	This request is for additional FTEs for the Office of Board Services and Office of Investigations and Enforcement and the salary and fringe amounts associated with these FTEs.			1,300,000.00		1,300,000.00		20.00		20.00
		State Fire Marshal - USAR	This request is to fund the Urban Search and Rescue function of the State Fire Marshal's Office. These funds will be used for the general operations of the Emergency Response Task Force division of State Fire and to help									0.00
3	Recurring	Funding Technology Upgrades to Licensing Board Meeting Spaces and Agency IT, Security and Physical Infrastructure	replace aged equipment over time. This request is to fund the technological upgrades and enhancements to the Agency's board meeting rooms, to enhance the physical security of the LLR offices and to update the Agency's IT	1,000,000.00	2 000 000 00			1,000,000.00				0.00
4	Non-Recurring Non-Recurring	Upgrades USAR Funding	security and capability. This request is in lieu of the priority 3 request for the same program. If the recurring request is approved, this request shall be removed and need not be funded. This request is for replacing aged and obsolete equipment and for operational funding of the USAR program		2,800,000.00			2,800,000.00				0.00
6	Non-Recurring	EMT Tuition Assistance	This funding request will allow the SC Fire Academy to offer tuition-free Basic EMT courses for the next two years.		850,000.00			850,000.00				0.00

						1	1					— — ,
7	Non-Recurring	Emergency Response Task Force - Regional Team Equipment	This request will provide the 5 regional Collapse Search and Rescue Teams located in Myrtle Beach, Charleston, Beaufort County (Hilton Head and Bluffton), Columbia and Greenville with funds (\$1 million each) to assist with equipment replacement.		5,000,000.00			5,000,000.00				0.00
		Emergency Response Task Force - USAR - SC	This request will allow State Fire to									
		Task Force 1	replace the entire cache of equipment									
8	Non-Recurring	Equipment	and transport vehicles		12,000,000.00			12,000,000.00				0.00
9	Capital	USAR Headquarters and Emergency Operations Center	This will fund the construction of a new USAR Command Center which would have space to store new SC Task Force 1 equipment while maintaining the existing cache for reserve and training. The command center would also have bunkroom bedspace and bathrooms to accomodate the entire SC-TF1 team, classroom and meeting spaces and an emergency operations center which will be used for the SC Incident Support Team during major disasters		10,000,000.00			10,000,000.00				0.00
	Сарта	Current USAR Building	This project would renovate part of the current USAR building to add additional bunk bed and classroom space to house another recruit school, increasing the Fire Academy's capacity to meet the demand of both Firefighter and EMT		10,000,000.00			10,000,000.00				0.00
10	Capital	Renovation	Recruit classes		2,750,000.00			2,750,000.00				0.00
11								-				0.00
12								-				0.00
13								-				0.00
14								-				0.00
15								-	\mid			0.00
16 17								-				0.00
17								-	$\left \right $			0.00
19								-				0.00
20								-				0.00
	•		·									
		TOTAL BUDGET REC	QUESTS	\$ 1,000,000	\$ 38,400,000	\$ 2,052,000	\$ -	\$ 41,452,000	0.00	20.00	0.00	20.00

Agency Name:	Department Of Labor, Licensing & Regulation				
Agency Code:	R360	Section:	81		



Fiscal Year FY 2022-2023

Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

OPERATING	For FY 2022-2023, my agency is (mark "X"):
REQUESTS	X Requesting General Fund Appropriations.
	X Requesting Federal/Other Authorization.
(FORM B1)	Not requesting any changes.
NON-RECURRING	For FY 2022-2023, my agency is (mark "X"):
REQUESTS	X Requesting Non-Recurring Appropriations.
In golding	Requesting Non-Recurring Federal/Other Authorization
(FORM B2)	Not requesting any changes.
CAPITAL REQUESTS (FORM C)	For FY 2022-2023, my agency is (mark "X"): X Requesting funding for Capital Projects. Not requesting any changes.
PROVISOS	For FY 2022-2023, my agency is (mark "X"):
	X Requesting a new proviso and/or substantive changes to existing provisos.
(FORM D)	Only requesting technical proviso changes (such as date references). Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	Name	Phone	Email
PRIMARY CONTACT:	Abhijit Deshpande	(803) 896-4320	abhijit.deshpande@llr.sc.gov
SECONDARY CONTACT:	Patrick Jarvis	(803) 896-4315	patrick.jarvis@llr.sc.gov

I have reviewed and approved the enclosed FY 2022-2023 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	Agency Director	Board or Commission Chair
SIGN/DATE:	11/12/21	
TYPE/PRINT NAME:	Emily Farr	

This form must be signed by the agency head - not a delegate.

Agency Name:	Department Of Labor. Licensing & Regulation
Agency Code:	R360
Section:	81

BUDGET REQUESTS		FUNDING			FTES							
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Personal Services and Employer Contributions - General Increase and Employer Health Increase	0	0	752,000	0	752,000	0.00	0.00	0.00	0.00	0.00
2	B1 - Recurring	Personal Services - II. F. Professional and Occupational Licensing FTE	0	0	1,300,000	0	1,300,000	0.00	0.00	20.00	0.00	20.00
3	B1 - Recurring	State Fire Marshal - USAR Funding	1,000,000	0	0	0	1,000,000	0.00	0.00	0.00	0.00	0.00
4	B2 - Non- Recurring	Technology Upgrades to Licensing Board Meeting Spaces and Agency IT, Security and Physical Infrastructure Upgrades	2,800,000	0	0	0	2,800,000	0.00	0.00	0.00	0.00	0.00
5	B2 - Non- Recurring	USAR Funding	5,000,000	0	0	0	5,000,000	0.00	0.00	0.00	0.00	0.00
6	B2 - Non- Recurring	EMT Tuition Assistance	850,000	0	0	0	850,000	0.00	0.00	0.00	0.00	0.00
7	B2 - Non- Recurring	Emergency Response Task Force – Regional Team Equipment	5,000,000	0	0	0	5,000,000	0.00	0.00	0.00	0.00	0.00
8	B2 - Non- Recurring	Emergency Response Task Force – USAR – SC Task Force 1 Equipment	12,000,000	0	0	0	12,000,000	0.00	0.00	0.00	0.00	0.00
9	C - Capital	USAR Headquarters and Emergency Operations Center	10,000,000	0	0	0	10,000,000	0.00	0.00	0.00	0.00	0.00
10	C - Capital	Current USAR Building Renovation	2,750,000	0	0	0	2,750,000	0.00	0.00	0.00	0.00	0.00
TOTALS			39,400,000	0	2,052,000	0	41,452,000	0.00	0.00	20.00	0.00	20.00

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY	1
PRIORITY	
	Provide the Agency Priority Ranking from the Executive Summary.
TITLE	Personal Services and Employer Contributions - General Increase and Employer Health Increase
	Provide a brief, descriptive title for this request.
AMOUNT	General: \$0 Federal: \$0 Other: \$752,000 Total: \$752,000
	What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.
NEW POSITIONS	0.00
	Please provide the total number of new positions needed for this request.
FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: X Change in cost of providing current services to existing program audience Change in case load/enrollment under existing program guidelines Non-mandated change in eligibility/enrollment for existing program Non-mandated program change in service levels or areas Proposed establishment of a new program or initiative Loss of federal or other external financial support for existing program X Exhaustion of fund balances previously used to support program IT Technology/Security related Consulted DTO during development Related to a Non-Recurring request – If so, Priority #
STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: Education, Training, and Human Development Healthy and Safe Families Maintaining Safety, Integrity, and Security Public Infrastructure and Economic Development X
ACCOUNTABILITY OF FUNDS	 Promote a positive business climate, efficient use of public resources and protect the public by licensing and registering qualified and competent individuals and businesses for the authorized practice of regulated professions. Champion workplace safety and health through compliance assistance and enforcement of occupational safety and health regulations. Serve as a statewide leader in minimizing fire loss and death, providing comprehensive and safe training for South Carolina's fire and emergency services, and responding to state emergencies and disaster-related events. Maximize organizational excellence and effectiveness to improve the quality of customer service in all programs through efficient delivery of administrative support. What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template
	of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF FUNDS	LLR employees' pay package
	What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?
	For State FY 2021-2022, the legislature passed a 2.5% general increase for state employees. \$700,000 of this request is for additional authorization in the amount of the increase and the associated increases in employer contributions. The amount for the 2.5% was calculated using actual salary figures from the Agency's accounting system. For calendar year 2022, SCRS/PORS employer contribution rates are increasing by 1%
	and the employer portion of health insurance in increasing by about 1%. Based on actual employer expenses annualized, the increased cost to the agency will be around \$52,000
JUSTIFICATION OF REQUEST	
	Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY	2
PRIORITY	Provide the Agency Priority Ranking from the Executive Summary.
TITLE	Personal Services - II. F. Professional and Occupational Licensing FTE
	Provide a brief, descriptive title for this request.
AMOUNT	General: \$0 Federal: \$0 Other: \$1,300,000 Total: \$1,300,000 What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for
	all funding sources on the Executive Summary.
NEW POSITIONS	20.00 Please provide the total number of new positions needed for this request.
FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: X Change in cost of providing current services to existing program audience Change in case load/enrollment under existing program guidelines Non-mandated change in eligibility/enrollment for existing program Non-mandated program change in service levels or areas Proposed establishment of a new program or initiative Loss of federal or other external financial support for existing program X Exhaustion of fund balances previously used to support program IT Technology/Security related Consulted DTO during development Related to a Non-Recurring request – If so, Priority #
STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: Education, Training, and Human Development Healthy and Safe Families Maintaining Safety, Integrity, and Security Public Infrastructure and Economic Development X Government and Citizens
ACCOUNTABILITY OF FUNDS	1. Promote a positive business climate, efficient use of public resources and protect the public by licensing and registering qualified and competent individuals and businesses for the authorized practice of regulated professions.
	What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?
RECIPIENTS OF	Agency Employees and the employer share of fringe benefit contributions as part of LLR employees' pay package

FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

	JUSTIFICATION OF REQUEST	The Agency is requesting additional FTEs for the Office of Board Services (OBS) and the Office of Investigations and Enforcement (OIE) in order to maintain and improve levels of service and keep up with demand. Between FY17 and FY21, OBS has seen year after year increases both in the number of initial applications received and in the number of active licensees. Similarly, OIE has seen year after year increases in the number of complaints opened for investigation. Staffing levels in OBS and OIE have remained consistent during this time, and the increasing demands on staff are beginning to impact customer service, morale, and retention. \$900,000 of this request is for salaries and \$400,000 of this request is for the associated employer contributions relating to new FTE requests for the Agency. The breakdown of the FTEs are as follows: OBS: 2 Program Coordinator I (Band 5); 10 Administrative Assistants (Band 4) OIE: 1 Chief Investigator (Band 6); 6 Investigator (Band 5); 1 Administrative Assistant (Band4) The total salaries and fringe estimates for these positions were estimated using the mid-point salary of the respective pay bands.
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	3
	Provide the Agency Priority Ranking from the Executive Summary.
TITLE	State Fire Marshal - USAR Funding
	Provide a brief, descriptive title for this request.
AMOUNT	General: \$1,000,000 Federal: \$0 Other: \$0 Total: \$1,000,000
	What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.
NEW POSITIONS	0.00
	Please provide the total number of new positions needed for this request.
FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: Change in cost of providing current services to existing program audience Change in case load/enrollment under existing program guidelines Non-mandated change in eligibility/enrollment for existing program Non-mandated program change in service levels or areas Proposed establishment of a new program or initiative Loss of federal or other external financial support for existing program X Exhaustion of fund balances previously used to support program IT Technology/Security related Consulted DTO during development Related to a Non-Recurring request – If so, Priority #
STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: Education, Training, and Human Development Healthy and Safe Families X Maintaining Safety, Integrity, and Security Public Infrastructure and Economic Development Government and Citizens
ACCOUNTABILITY OF FUNDS	3. Maximize organizational excellence and effectiveness to improve the quality of customer service in all programs through efficient delivery of administrative support.
	What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?
RECIPIENTS OF	These funds will be used to operate the Agency's Urban Search and Rescue program. Recipients of these funds will be employees, via salary, and vendors used to purchase equipment and services necessary for the operation of the program.

FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

	The initial funding for Urban Search and Rescue (USAR), in South Carolina, came in the form of Department Homeland Security grants, following September 11, 2001. Most of the equipment for Task Force 1, the State's only Type 1 USAR team, and the smaller, regional teams, was purchased with these initial funds. Since then, maintaining the training and equipment for Task Force 1 has been the operational and financial responsibility of the State Fire Marshal's Office. The Agency does not receive any dedicated or appropriated funding to maintain the team or its cache of equipment. Task Force 1 has over 15,000 pieces of equipment, with an estimated value of over \$5 million.
JUSTIFICATION OF REQUEST	Over the past two years, the General Assembly provided non-recurring funds to replace some Task Force 1 equipment. These funds are being used to replace aged, worn and outdated equipment that the Fire Marshal's Office cannot afford to purchase. The non-recurring funds are being used to replace personal protective equipment for our rescuers, harnesses and safety equipment for the Helicopter Aquatic Rescue Team (HART), obsolete communications equipment, small portions of our rescue equipment cache and a couple of older transport vehicles. A detailed list was provided with our budget request for the non-recurring funds in last year's budget.
	Going forward, State Fire will continue to need additional funding to replace aged, worn, damaged and obsolete equipment. The Emergency Response Division programs are being funded as best they can, but it takes operational funds and authorization from both the Fire Marshal's Office and the Fire Academy, limiting the ability for programs in the Fire Marshal's Office and the Fire Academy to operate effectively.
	Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and

method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY	
PRIORITY	4
	Provide the Agency Priority Ranking from the Executive Summary.
	Technology Upgrades to Licensing Board Meeting Spaces and Agency IT, Security and Physical Infrastructure
TITLE	Upgrades
	Provide a brief, descriptive title for this request.
AMOUNT	\$2,800,000
	What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.
	an junaing sources on the Executive Summary.
	Mark "X" for all that apply:
	Change in cost of providing current services to existing program audience
	Change in case load/enrollment under existing program guidelines
ELCEODO	Non-mandated change in eligibility/enrollment for existing program
FACTORS	Non-mandated program change in service levels or areas Proposed establishment of a new program or initiative
ASSOCIATED	Loss of federal or other external financial support for existing program
WITH THE	Exhaustion of fund balances previously used to support program
REQUEST	X IT Technology/Security related
	Consulted DTO during development
	X Request for Non-Recurring Appropriations
	Request for Federal/Other Authorization to spend existing funding
	Related to a Recurring request – If so, Priority #
	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:
STATEWIDE	Education, Training, and Human Development
ENTERPRISE	Healthy and Safe Families
STRATEGIC	Maintaining Safety, Integrity, and Security
OBJECTIVES	Public Infrastructure and Economic Development
Obsilentials	X Government and Citizens
	1. Promote a positive business climate, efficient use of public resources and protect the public by licensing and registering qualified and competent individuals and businesses for the authorized practice of regulated professions.
ACCOUNTABILITY OF FUNDS	2. Maximize organizational excellence and effectiveness to improve the quality of customer service in all programs through efficient delivery of administrative support.
	What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of
	agency's accountability report, does this funding request support? How would this request advance that strategy?
	How would the use of these funds be evaluated?
	The recipient of these funds will be contractors and vendors, new and existing that will,
RECIPIENTS OF	or have been, selected through a competitive process pursuant to the SC Consolidated Procurement Code (Section 11-35)
FUNDS	
rundo	
	What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)?
	How would these funds be allocated – using an existing formula, through a competitive process, based upon
	predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	 These funds are being requested to pay for various infrastructure upgrades in following priority order to increase customer service, business productivity and operational efficiency of the Professional and Occupational Licensing Division. First priority area: To update the Agency's board meeting rooms with displays, projectors, speakers, microphones, cameras, networking, and wifi to enhance their technological capabilities and to improve capabilities for video broadcasting. Dated IT equipment, including laptops board members must use during board meetings, will be replaced. Second priority area: To enhance the physical security of the LLR offices with additions to Agency Access Control to secure public spaces from employee spaces, replace the aging video monitoring system, which is 10 years old, and add additional cameras to public spaces.
	Third priority area: To update the Agency's IT security and capability. Funds will be used to replace aging server infrastructure, purchase the most secure licenses for database management servers, replace aging network firewall infrastructure, replace aging network switches and replace and expand VPN technology to increase security and function in a disaster recovery scenario.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	5
	Provide the Agency Priority Ranking from the Executive Summary.
TITLE	USAR Funding
	Provide a brief, descriptive title for this request.
AMOUNT	\$5,000,000
	What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.
FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: Change in cost of providing current services to existing program audience Change in case load/enrollment under existing program guidelines Non-mandated change in eligibility/enrollment for existing program Non-mandated program change in service levels or areas Proposed establishment of a new program or initiative Loss of federal or other external financial support for existing program X Exhaustion of fund balances previously used to support program IT Technology/Security related Consulted DTO during development Request for Non-Recurring Appropriations Request for Federal/Other Authorization to spend existing funding Related to a Recurring request – If so, Priority # State Fire Marshal - USAR Funding
STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: Education, Training, and Human Development Healthy and Safe Families X Maintaining Safety, Integrity, and Security Public Infrastructure and Economic Development Government and Citizens
ACCOUNTABILITY OF FUNDS	Serve as a statewide leader in minimizing fire loss and death, providing comprehensive and safe training for South Carolina's fire and emergency services, and responding to state emergencies and disaster-related events 3.1, 3.2, 3.3, 3.4
	What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?
RECIPIENTS OF FUNDS	These funds will be used to operate the Agency's Urban Search and Rescue program. Recipients of these funds will be employees, via salary, and vendors used to purchase equipment and services necessary for the operation of the program.
	What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

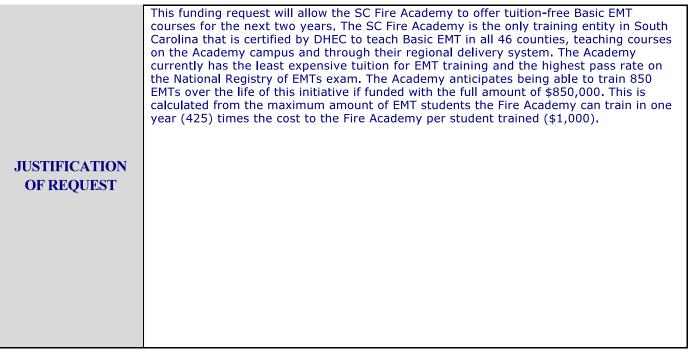
JUSTIFICATION OF REQUEST	This request is in lieu of a recurring operating request (priority #3) for the same program. If the recurring request (Agency's first preference) is approved, this request shall be removed and need not be funded. The initial funding for Urban Search and Rescue (USAR), in South Carolina, came in the form of Department Homeland Security grants, following September 11, 2001. Most of the equipment for Task Force 1, the State's only Type 1 USAR team, and the smaller, regional teams, was purchased with these initial funds. Since then, maintaining the training and equipment for Task Force 1 has been the operational and financial responsibility of the State Fire Marshal's Office. State Fire/LLR does not receive any dedicated or appropriated funding to maintain the team or its cache of equipment. Task Force 1 has over 15,000 pieces of equipment, with an estimated value of over \$5 million. The General Assembly provided non-recurring funds to replace some Task Force 1 equipment, over the past 2 years. These funds are being used to replace aged, worn and outdated equipment that the Fire Marshal's Office cannot afford to purchase. The non-recurring funds are being used to replace personal protective equipment for our rescuers, harnesses and safety equipment for the Helicopter Aquatic Rescue Team (HART), obsolete communications equipment, small portions of our rescue equipment
	Going forward, State Fire will continue to need additional funding to replace aged, worn, damaged and obsolete equipment. These programs are being funded as best they can, but it takes operational funds from both the Fire Marshal's Office and the Fire Academy, limiting the ability for programs in those areas to operate effectively.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B2 – NON-RECURRING OPERATING REQUEST

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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY PRIORITY	7
	Provide the Agency Priority Ranking from the Executive Summary.
TITLE	Emergency Response Task Force – Regional Team Equipment
	Provide a brief, descriptive title for this request.
AMOUNT	\$5,000,000
	What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.
FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply: Change in cost of providing current services to existing program audience Change in case load/enrollment under existing program guidelines Non-mandated change in eligibility/enrollment for existing program Non-mandated program change in service levels or areas Proposed establishment of a new program or initiative Loss of federal or other external financial support for existing program IT Technology/Security related Consulted DTO during development Request for Non-Recurring Appropriations Request for Federal/Other Authorization to spend existing funding Related to a Recurring request – If so, Priority #
STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective: Education, Training, and Human Development Healthy and Safe Families X Maintaining Safety, Integrity, and Security Public Infrastructure and Economic Development Government and Citizens
ACCOUNTABILITY OF FUNDS	Serve as a statewide leader in minimizing fire loss and death, providing comprehensive and safe training for South Carolina's fire and emergency services, and responding to state emergencies and disaster-related events.
	What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?
RECIPIENTS OF FUNDS	The recipients of these funds will be the local fire departments that host the regional search and rescue teams, and through those departments: contractors and vendors, new and existing that will, or have been, selected through a competitive process pursuant to the SC Consolidated Procurement Code (Section 11-35).
	What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon

predetermined eligibility criteria?

JUSTIFICATION OF REQUEST	The Emergency Response Task Force system is in place to provide assistance to local fire departments in the event of a fire, technical rescue situation, flood or other weather event, which overwhelms the capacity of the local response. One component of the Emergency Response Task Force are the 5 regional Collapse Search and Rescue Teams, located in Myrtle Beach, Charleston, Beaufort County (Hilton Head and Bluffton), Columbia and Greenville that have equipment and personnel to operate on small-to-medium scale structural collapse emergencies, wide-area search missions, and waterbased search and rescue missions. Most of the equipment that the regional teams have were purchased with initial funding from US Department of Homeland Security grants following the events of September 11, 2001. Since then, the operational and financial responsibility for maintaining the training and equipment for these regional teams has rested with the host fire departments. None of these entities receive any dedicated funding from the State to maintain the team and equipment.
	These regional teams are critical to the State's capacity to respond to large scale emergencies, often working alongside the State's Task Force 1. Updating and replacing the local teams cache of equipment in conjunction with the State team's cache of equipment will ensure the effectiveness of the State's ability to respond to regional and statewide emergencies. This proposal will provide the 5 regional teams with funds (\$1 million each) to assist with equipment replacement. The funds will be distributed to each of the host departments
	based on the departments' equipment needs, as requested, and approved by State Fire. <i>Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method</i>

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B2 – NON-RECURRING OPERATING REQUEST

AGENCY	8
PRIORITY	
	Provide the Agency Priority Ranking from the Executive Summary.
TITLE	Emergency Response Task Force – USAR – SC Task Force 1 Equipment
	Provide a brief, descriptive title for this request.
AMOUNT	\$12,000,000
	What is the net change in requested appropriations for FY 2022-2023? This amount should correspond to the total for
	all funding sources on the Executive Summary.
	Mark "X" for all that apply:
	Change in cost of providing current services to existing program audience
	Change in case load/enrollment under existing program guidelines
	Non-mandated change in eligibility/enrollment for existing program
FACTORS	Non-mandated program change in service levels or areas
ASSOCIATED	Proposed establishment of a new program or initiative
WITH THE	Loss of federal or other external financial support for existing program
REQUEST	X Exhaustion of fund balances previously used to support program IT Technology/Security related 11
ILL QULUI	Consulted DTO during development
	X Request for Non-Recurring Appropriations
	Request for Federal/Other Authorization to spend existing funding
	Related to a Recurring request – If so, Priority #
	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:
STATEWIDE	Education, Training, and Human Development
ENTERPRISE	Healthy and Safe Families
STRATEGIC	X Maintaining Safety, Integrity, and Security
OBJECTIVES	Public Infrastructure and Economic Development
	Government and Citizens
	Serve as a statewide leader in minimizing fire loss and death, providing comprehensive
	and safe training for South Carolina's fire and emergency services, and responding to state emergencies and disaster-related events.
ACCOUNTABILITY	
OF FUNDS	
	What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of
	agency's accountability report, does this funding request support? How would this request advance that strategy?
	How would the use of these funds be evaluated?
	The recipients of these funds will be contractors and vendors, new and existing that will,
RECIPIENTS OF	or have been, selected through a competitive process pursuant to the SC Consolidated Procurement Code (Section 11-35).
FUNDS	
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	What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)?
	How would these funds be allocated – using an existing formula, through a competitive process, based upon
	predetermined eligibility criteria?

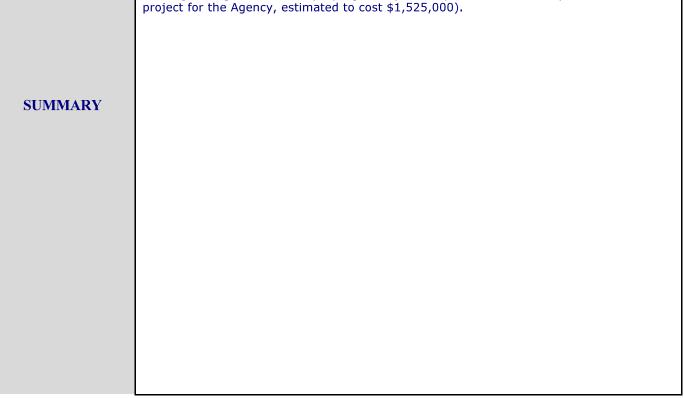
JUSTIFICATION OF REQUEST	 The Emergency Response Task Force system is in place to provide assistance to local fire departments in the event of a fire, technical rescue situation, flood or other weather event, which overwhelms the capacity of the local response. This request will be used to procure new equipment only. Funding this request will allow State Fire to replace the entire cache of equipment and transport vehicles, most of which is at or nearing the end of its useful lifespan. This will afford the State a significant advantage by: Ensuring that all rescue equipment used by the task force is safe and current in technology and capability. Ensuring that all equipment used by the task force is replaced before the end of its useful lifespan. Maintaining the current cache of equipment as spare/reserve equipment Using the current cache of equipment in the current cache for a major disaster scenario which would give the state the capability to combine 2 or 3 of the regional teams into a Type 2 or second Type 1 USAR team, if needed, by supplementing their equipment with the serviceable equipment from the existing (training) cache.
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Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	9
	Provide the Agency Priority Ranking from the Executive Summary.
TITLE	USAR Headquarters and Emergency Operations Center
	Provide a brief, descriptive title for this request.
AMOUNT	\$10,000,000
	How much is requested for this project in FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.
CPIP PRIORITY	This request is not currently on the CPIP. This project is related to a new non-recurring operating request for USAR. This request is for general fund appropriations. If the project is not funded, then the scope of the project will need to be scaled back, as it would need to be funded with cash balances of the State Fire Academy.
	Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.
OTHER APPROVALS	No approvals have been previously obtained
	What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)
LONG-TERM PLANNING AND SUSTAINABILITY	No other operating or capital projects will be requested in the future. This project corresponds with a current year non-recurring operating request for USAR general fund dollars, and the Agency's other current year capital request to renovate the existing USAR building. There will be additional costs in maintenance and normal operating costs associated with a building, but these costs will be offset by revenue generated from the increased program capacity due to the projects.
	What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?
	Funding this project will allow the South Carolina Fire Academy to double its output of Firefighter Recruits each year, resulting in an additional 120 recruits each year in the Academy's flagship on-campus Recruit School. The demand for this increase currently exists, but the capability and capacity do not. The construction of a new USAR Command Center will allow the current USAR building to be repurposed to house the additional Firefighter Recruits for the additional classes. This proposed building will increase the space to store new SC Task Force 1 equipment while maintaining the existing cache for reserve and training. It would have bunkroom bed space and bathrooms to accommodate 80 personnel (the entire SC-TF1 team), office space with additional bed and bathroom space for our employees, classroom and meeting spaces, and an emergency operations center which will be used for the SC Incident Support Team during major disasters and include a Command Training Center for training through the Academy's programs (currently listed as a future planned CPIP

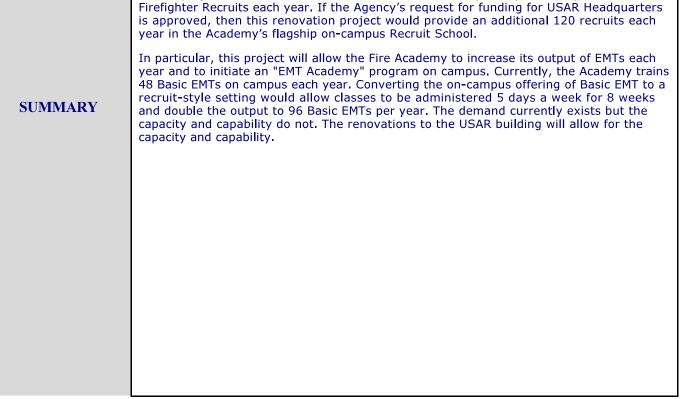


Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM C – CAPITAL REQUEST

AGENCY PRIORITY	10
	Provide the Agency Priority Ranking from the Executive Summary.
TITLE	Current USAR Building Renovation
	Provide a brief, descriptive title for this request.
AMOUNT	\$2,750,000
	How much is requested for this project in FY 2022-2023? This amount should correspond to the total for all funding sources on the Executive Summary.
CPIP PRIORITY	This request is not currently on the CPIP. This project is related to a new non-recurring operating request for USAR and EMT Tuition Assistance. This request is for general fund appropriations. If the project is not funded, then the scope of the project will need to be scaled back, as it would need to be funded with cash balances of the State Fire Academy.
	Identify the project's CPIP plan year and priority number, along with the first year in which the project was included in the agency's CPIP. If not included in the agency's CPIP, please provide an explanation. If the project involves a request for appropriated state funding, briefly describe the agency's contingency plan in the event that state funding is not made available in the amount requested.
OTHER APPROVALS	No approvals have been previously obtained
	What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, SFAA, etc.)
LONG-TERM PLANNING AND SUSTAINABILITY	No other operating or capital projects will be requested in the future. This project corresponds with a current year non-recurring operating requests for USAR general fund dollars, EMT Tuition Assistance, and the Agency's other current year capital request to construct a new USAR Command Building. There will be additional costs in maintenance and normal operating costs associated with a building, but these costs will be offset by revenue generated from the increased program capacity due to the projects.
	What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured? What is the agency's expectation with regard to additional annual costs or savings associated with this capital improvement? What source of funds will be impacted by those costs or savings? What is the expected useful life of the capital improvement?
	This project would renovate part of the current USAR building to add additional bunk bed and classroom space to house another recruit school, increasing the Fire Academy's capacity to meet the demand of both Firefighter and EMT Recruit classes. The proposed renovations consist of converting two of the current building apparatus bays to classrooms, bunkroom space, bathrooms and kitchen space. The other half of the building would be occupied by the Firefighter Recruit Program. This project is contingent on funding approval of the Agency's Capital Request for funds to build a new USAR Headquarters and Emergency Operations Center. Without the new building, the current USAR building would not serve to house any recruit classes for the Academy.
	Funding this project, along with the USAR Headquarters and Emergency Operations Center project, will allow the South Carolina Fire Academy to triple its output of



Provide a summary of the project and explain why it is necessary. Please refer to the budget guidelines for appropriate questions and thoroughly answer all related items.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

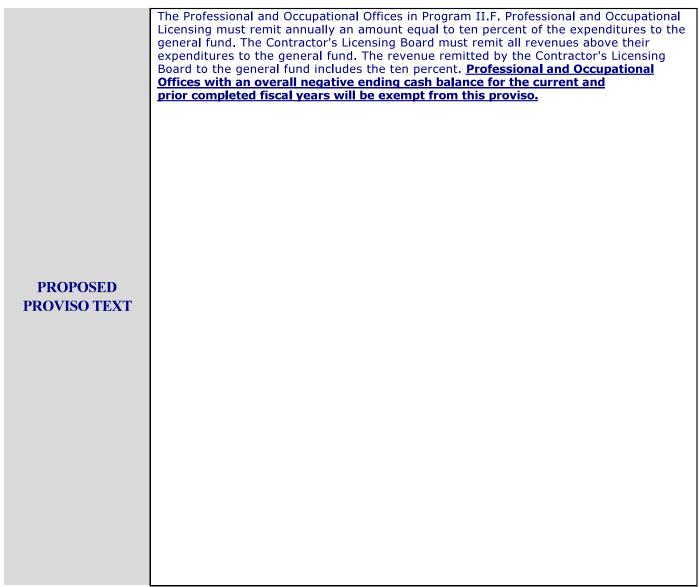
FORM D – PROVISO REVISION REQUEST

	_
NUMBER	81.3
	Cite the proviso according to the renumbered list (or mark "NEW").
TITLE	LLR: POLA - Ten Percent, Other Funds
	Provide the title from the renumbered list or suggest a short title for any new request.
BUDGET	Program II. F. Professional and Occupational Licensing
PROGRAM	
	<i>Identify the associated budget program(s) by name and budget section.</i>
RELATED BUDGET	
REQUEST	
MEQUESI	Is this request associated with a budget request you have submitted for FY 2022-2023? If so, cite it here.
REQUESTED	Amend
ACTION	
	Choose from: Add, Delete, Amend, or Codify.
OTHER AGENCIES	N/A
AFFECTED	
	Which other agencies would be affected by the recommended action? How?
	The existing proviso requires each licensing board within Section 81, II.F. of the
SUMMARY &	Appropriations Act to remit 10% of their annual expenditures to the general fund. This amendment to the proviso would exempt boards which have an overall negative cash balance for the prior two completed fiscal years in order to give them a better financial position, and possibly avoiding fee increases for licensees. For the most recent completed FY (2020-2021), eight licensing boards met the criteria for exclusion.
EXPLANATION	

Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

FISCAL IMPACT	The licensing boards that are in poor financial standing will benefit from being able to hold on to their cash balances, potentially mitigating a need to raise fees for licensees. The change in the proviso would result in a loss of General Funds to the State. We expect the change to be minimal, though, as most boards will still be remitting the 10%. For the most recent completed FY, there were eight boards that had negative cash balances for the two prior completed fiscal years. The result of their exclusion from the 10% proviso would reduce General Fund Revenues by ~\$140,000.
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.



Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

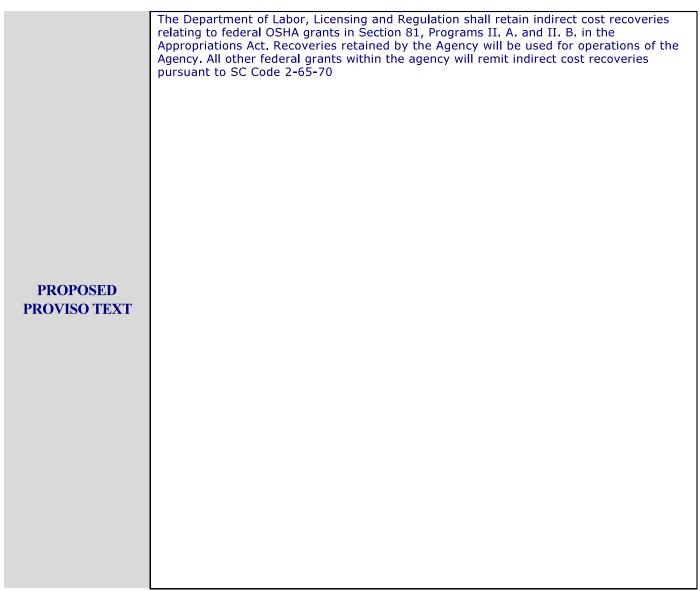
FORM D – PROVISO REVISION REQUEST

NUMBER	NEW
	Cite the proviso according to the renumbered list (or mark "NEW").
TITLE	Indirect Cost Waiver - OSHA
	Provide the title from the renumbered list or suggest a short title for any new request.
BUDGET PROGRAM	Program II. A. OSHA Voluntary Programs; Program II. B. Occupational Safety & Health
	Identify the associated budget program(s) by name and budget section.
RELATED BUDGET REQUEST	
	Is this request associated with a budget request you have submitted for FY 2022-2023? If so, cite it here.
REQUESTED ACTION	Add
	Choose from: Add, Delete, Amend, or Codify.
OTHER AGENCIES AFFECTED	N/A
	Which other agencies would be affected by the recommended action? How?
SUMMARY & EXPLANATION	This proviso would exempt the federal programs that fund sections II A & B from remitting Indirect Costs to the State General Fund (enabling legislation: SC Code 2-65-70 (B)). These sections are totally funded by federal grants (and the required state matching funds). This proviso would allow the agency to receive funds for the overhead costs the agency incurs yearly to administer the OSHA programs. Retaining the Indirect Cost revenues would ensure the OSHA division contributes to a share of the Agency's administration costs, which is currently paid solely by the Agency's other divisions. All other federal grants within the agency would still remit IDC pursuant to SC Code 2-65- 70.

Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it. Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

FISCAL IMPACT	LLR would retain around \$300,000 in other funds each year in lieu of the State General Fund. Conversely, LLR would not have to ask for extra General Fund dollars necessary to match the federal dollars at the levels it would have to without the IDC retention.
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.



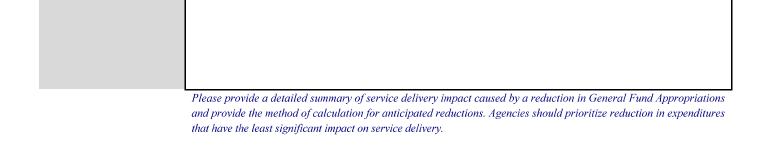
Agency Name: Department Of Labor, Licensing & Regulation			
Agency Code:	R360	Section:	81

FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
AMOUNT	\$165,500
	What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.
ASSOCIATED FTE REDUCTIONS	Zero
	How many FTEs would be reduced in association with this General Fund reduction?
PROGRAM / ACTIVITY IMPACT	II.B. Occupational Safety & Health Program – General Funds are used as required match for federal funds received for the SC OSHA Program.

What programs or activities are supported by the General Funds identified?

	Our General Fund appropriation is used as matching funds for the Occupational Safety and Health Administration (OSHA) State Fund Grant. The purpose of SC OSHA is to ensure our citizens a safe and healthful working environment. SC OSHA is required by law to issue a citation and proposed penalty within six months of a violation's occurrence. The reduction amount was calculated as 3% of the total General Funds received by the Agency. The reduction would impact operating expenditures, supplies and travel, specifically.
SUMMARY	



 LLR is traditionally sends renewal notices to occupational licensees via traditional mail.

 The agency is changing this process to send all renewal correspondence electronically.

 With over 125,000 renewals being sent out electronically and not physically, the agency continues to save \$75,000 in copying charges/supplies and postage.

 AGENCY COST

 SAVINGS PLANS

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Proposed License Fee Reductions for POL Boards
	Provide a brief, descriptive title for this request.
EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	The expected net savings to licensees that fall under the purview of SCLLR is around \$900,000 over the four fiscal years from the beginning of FY2024.
	What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.
FACTORS	Mark "X" for all that apply:
ASSOCIATED	Repeal or revision of regulations.
WITH THE	X Reduction of agency fees or fines to businesses or citizens.
REQUEST	Greater efficiency in agency services or reduction in compliance burden. Other
-	
METHOD OF CALCULATION	Agency Finance staff conducts continuous license fee analysis to ensure that the licensing boards are neither charging its licensees excessive or insufficient fees. Staff reviews historical data to identify trends in revenue and expense and creates projections based on this historical data.
	Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.
REDUCTION OF FEES OR FINES	The agency intends to have a net decrease in fees charges for licensure covered in Chapter 10 of the SC Code of Regulations. The analysis to determine these reductions is ongoing and may be affected by current economic issues and trends. Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?
REDUCTION OF REGULATION	CHAPTER 10 of the Department of Labor, Licensing and Regulation
	Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?
	LLR plans to propose a decrease in licensure fees for several license types covered in Chapter 10 of the SC Code of Regulations. The analysis to determine these reductions is ongoing and the final changes to the fee amount have yet be calculated.
SUMMARY	

Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

Tab 7

Kenumbered FY 21-22		Proviso Request	Summary FY of Proviso		
			EY OF Proviso		
Proviso #	Proviso Title	Short Summary	Introduction/ # of years in budget	Recommended Action	Proviso Language
	LLR: POLA - Ten Percent, Other Funds	The existing proviso requires each licensing board within Section 81, II.F. of the Appropriations Act to remit 10% of their annual expenditures to the general fund. This amendment to the proviso would exempt boards which have an overall negative cash balance for the prior two completed fiscal years in order to give them a better financial position, and possibly avoiding fee increases for licensees. For the most recent completed FY (2020-2021), eight licensing boards met the criteria for exclusion.		AMEND	The Professional and Occupational Offices in Program II.F. Professional and Occupational Licensing must rem annually an amount equal to ten percent of the expenditures to the general fund. The Contractor's Licensing Board must remit all revenues above their expenditures to the general fund. The revenue remitted by the Contractor's Licensing Board to the general fund includes the ten percent. <u>Professional and</u> <u>Occupational Offices with an overall negative</u> <u>ending cash balance for the current and</u> <u>prior completed fiscal years will be exempt from this</u>
N/A	Indirect Cost Waiver - OSHA	This proviso would exempt the federal programs that fund sections II A & B from remitting Indirect Costs to the State General Fund (enabling legislation: SC Code 2-65-70 (B)). These sections are totally funded by federal grants (and the required state matching funds). This proviso would allow the agency to receive funds for the overhead costs the agency incurs yearly to administer the OSHA programs. Retaining the Indirect Cost revenues would ensure the OSHA division contributes to a share of the Agency's administration costs, which is currently paid solely by the Agency's other divisions. All other federal grants within the agency would still remit IDC pursuant to SC Code 2-65-70	N/A	ADD	The Department of Labor, Licensing and Regulation shall retain indirect cost recoveries relating to federal OSHA grants in Section 81, Programs II. A. and II. B. in the Appropriations Act. Recoveries retained by the Agency will be used for operations of the Agency. All other federal grants within the agency will remit indirect cost recoveries pursuant to SC Code 2-65-70
		81.3 Other Funds	board within Section 81, II.F. of the Appropriations Act to remit 10% of their annual expenditures to the general fund. This amendment to the proviso would exempt boards which have an overall negative cash balance for the prior two completed fiscal years in order to give them a better financial position, and possibly avoiding fee increases for licensees. For the most recent completed FY (2020-2021), eight licensing boards met the criteria for exclusion. This proviso would exempt the federal programs that fund sections II A & B from remitting Indirect Costs to the State General Fund (enabling legislation: SC Code 2-65-70 (B)). These sections are totally funded by federal grants (and the required state matching funds). This proviso would allow the agency to receive funds for the overhead costs the agency incurs yearly to administer the OSHA programs. Retaining the Indirect Cost revenues would ensure the OSHA division contributes to a share of the Agency's administration costs, which is currently paid solely by the Agency's other divisions. All other federal grants within the agency would still remit IDC pursuant to SC	board within Section 81, II.F. of the Appropriations Act to remit 10% of their annual expenditures to the general fund. This amendment to the proviso would exempt boards which have an overall negative cash balance for the prior two completed fiscal years in order to give them a better financial position, and possibly avoiding fee increases for licensees. For the most recent completed FY (2020-2021), eight licensing boards met the criteria for exclusion. This proviso would exempt the federal programs that fund sections II A & B from remitting Indirect Costs to the State General Fund (enabling legislation: SC Code 2-65-70 (B)). These sections are totally funded by federal grants (and the required state matching funds). This proviso would allow the agency to receive funds for the overhead costs the agency incurs yearly to administer the OSHA programs. Retaining the Indirect Cost revenues would ensure the OSHA division contributes to a share of the Agency's administration costs, which is currently paid solely by the Agency's other divisions. All other federal grants within the agency	board within Section 81, II.F. of the Appropriations Act to remit 10% of their annual expenditures to the general fund. This amendment to the proviso would exempt boards which have an overall negative cash balance for the prior two completed fiscal years in order to give them a better financial position, and possibly avoiding fee increases for licensees. For the most recent completed FY (2020-2021), eight licensing boards met the criteria for exclusion. 81.3 Other Funds This proviso would exempt the federal programs that fund sections II A & B from remitting Indirect Costs to the State General Fund (enabling legislation: SC Code 2-65-70 (B)). These sections are totally funded by federal grants (and the required state matching funds). This proviso would allow the agency incurs yearly to administer the OSHA programs. Retaining the Indirect Cost revenues would ensure the OSHA division contributes to a share of the Agency's administration costs, which is currently paid solely by the Agency's other divisions.All other federal grants within the agency w



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

Tab 8



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

Organization Chart and Agency Funding Requests for Emergency Response Task Force Division of State Fire

